



**QUALIFIED LAWYERS TRANSFER TEST REGULATIONS
CERTIFICATE OF ADMISSION**

This form is for use by the following qualified lawyers who wish to apply to go on the Roll of Solicitors in the Republic of Ireland:

- i. A person whose **first** place of qualification as a solicitor¹ is England and Wales
- ii. A person whose **first** place of qualification as a solicitor² is Northern Ireland
- iii. A person whose subsequent place of qualification as a solicitor is England and Wales and has **three years post qualification** experience in England and Wales
- iv. A person whose subsequent place of qualification as a solicitor is Northern Ireland and has **three years post qualification** experience in Northern Ireland

¹ If were formerly called to the bar, you must have three years post-qualification experience in England and Wales to avail of the direct reciprocity ruling

² If were formerly called to the bar, you must have three years post-qualification experience in Northern Ireland to avail of the direct reciprocity ruling

When completed this form should be returned to:

**Philomena Whyte, Admissions Administrator the Roll of Solicitors, The Law School,
The Law Society of Ireland, Blackhall Place, Dublin 7**

Any enquiries please telephone 01 672 4802 or e-mail:- p.whyte@lawsociety.ie

IMPORTANT: You must submit the following documents with the completed application form
(If these documents are not in English, a certified translation must also be provided)

1. A certified copy of your original certificate(s) evidencing your professional qualification(s).
2. A certified copy of your original certificate(s) showing the higher education academic qualifications that you have been awarded.
3. An **original** certificate of good standing from your professional body in the jurisdiction(s) you have been admitted. The Law Society of Ireland must receive this certificate no more than three months after its date of issue.
4. Three character references. All referees, who may not be members of your family, must have known you well for two years or more and the reference should so state. Two of the references must be from practising solicitors of at least five years standing in the Republic of Ireland or in the jurisdiction where you are already qualified and both referees should confirm this fact in the reference. If you are currently in employment one of the referees must be from your current firm (even if you have been with the firm for less than two years).
5. An affidavit in the form attached averring that you have never been bankrupt in your home or in any other jurisdiction and that you have never compounded with your creditors (assuming this to be the case).
6. Proof that you are a national of an EU or EFTA Member State (eg certified copy of passport)
7. A fee of **€300** can be paid by EFT.

Please note this payment must be made in Euros, not its equivalent in another currency.

Bank of Ireland, College Green, Dublin 2
Account name: The Law Society of Ireland
Account number: 16304279
Branch code:90-00-17
IBAN: IE09 BOFI 9000 1716 3042 79
BIC: BOFIE2D

Please ensure you make reference to your name followed by ROS.

In order to prepare your certificate, we require your name and permanent address.

Please ensure that the details supplied at points (1) (2) (3) and (5) below are those which you wish to appear on your Certificate of Admission.

An application to have your certificate re-written incurs a 65 Euro administration fee.