



# Royal Spring Ball 2018

18<sup>th</sup> May 2018

## NOMINATION FORM- JUNIOR LAWYER OF THE YEAR 2018

(The deadline for submitting this form is: 11.59pm on 27<sup>th</sup> April 2018.  
Once completed, the form should be e-mailed to [juniorlawyersdivisionbbo@gmail.com](mailto:juniorlawyersdivisionbbo@gmail.com))

### **Nominator's details:**

Name:

Email address:

Contact Telephone number:

By ticking this box, you confirm that you are a member of the Berkshire, Buckinghamshire and Oxfordshire Junior Lawyers Division.

**Nominee Details:**

(The Nominee is the person you are nominating)

**Full name of Nominee:**

**Gender of Nominee**

Male

Female

**Email address of Nominee:**

**Contact number of Nominee** [Please enter a contact number without spaces]:

**Current firm / chambers / organisation of Nominee:**

**Current job title of Nominee:**

**LinkedIn profile of Nominee (if known):**

**Please detail below reasons why you believe your nominee deserves the award in his or her category. You may refer to their achievements in that field, recognition by relevant bodies, publications, awards, extracurricular, activities etc. (max 500 words).**

(Please ensure that you read the Nomination Process and Criteria document before completing this form).

**I can confirm that both the nominee and I are members of the BB&O JLD and that we meet the eligibility criteria as set out in the terms and conditions. I confirm that I have read and agree to abide by the terms and conditions and make this application knowing the contents to be true to the best of knowledge and belief.**

## **NOMINATION PROCESS AND CRITERIA**

The nomination process will be open until 11.59pm on 27<sup>th</sup> April 2018. Any nominations received after this deadline will not be processed. All nominations received in the correct format will be forwarded to the independent judging panel for their consideration.

The judges will consider the following criteria when reaching their decisions:

1. Professional achievements (i.e. experience and anything notable)
2. Industry awards
3. Publications
4. Relevant extracurricular activities (i.e. pro-bono work and membership of societies etc.)

In order to make the application process easier, you can download an offline Word version of the nomination form. You can complete the answers offline at your leisure which you can copy and paste into the online form when you are ready to submit your nomination.

Please provide as detailed an application as possible. This will help the judges and increase the nominee's chances of success.

Please note that all nominations must be made through the nomination form to be considered.

Both the nominator and nominee must be members of the Berkshire, Buckinghamshire and Oxfordshire JLD. The nominee must be a Trainee Solicitor or a qualified Solicitor between NQ and 5 years PQE.

The independent judging panel will consider every validly submitted nomination.

Once the nomination has been made, nominators will receive an email confirming receipt of their nomination. Nominees will be asked to review and approve their nomination before being put through to the independent judging panel.

Please tell the nominee that you have nominated them.

Please read the terms and conditions before submitting your nomination.

So get nominating!

## **AWARDS JUDGING PROCESS**

Each nominee will be judged on and will therefore be required to provide information to support each of the following categories:

1. Professional achievements (i.e. experience and anything notable)
2. Industry awards
3. Publications
4. Relevant extracurricular activities (i.e. pro-bono work and membership of societies etc.)

An independent panel of Judges will consider each nomination and will apply a point scoring system to each of the above 4 categories. Each Judge will score the candidate out of a maximum of 10 for each of the above categories. There are 4 separate categories listed above and so each candidate will be scored out of 40 by each Judge.

## TERMS AND CONDITIONS

1. The Organiser of the Royal Spring Ball 2018 is the Berkshire, Buckinghamshire and Oxfordshire Junior Lawyers Division (hereafter referred to as 'the Organiser'). By accepting a nomination for the Royal Spring Ball 2018, the nominee will be deemed to have read, understood and accepted these terms and conditions.

2. All nominations must be made using the nomination form which can be found on the Organiser's website ([www.http://bbojld.co.uk/](http://bbojld.co.uk/)). Any queries should be directed by e-mail to: [juniorlawyersdivisionbbo@gmail.com](mailto:juniorlawyersdivisionbbo@gmail.com). The deadline for the submission of all entries is 11.59pm on 27<sup>th</sup> April 2018. Nominations received after this deadline will not be processed.

3. Both the nominator and nominee must be members of the Berkshire, Buckinghamshire and Oxfordshire JLD. The nominee must be a Trainee Solicitor or a qualified Solicitor between NQ and 5 years PQE.

4. The Organiser shall consider each nomination through a judging panel consisting of at least three independent external judges. Each application will be assessed purely on its merits and on the basis solely of the information contained within the completed nomination form. The decision of the judging panel shall be absolute and final.

5. Nominees are encouraged to attend the Royal Spring Ball 2018 on 18th May 2018 where the winner shall be announced.

6. Any winner will be required to purchase a ticket. Please email [juniorlawyersdivisionbbo@gmail.com](mailto:juniorlawyersdivisionbbo@gmail.com) for further ticketing information.