**Research Pro-Forma**

(\*Required)

Your name \*

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Your email \*

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Victim's name \*

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Government or authority with duty or jurisdiction to desist or protect \*

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List the possible human rights or international law principles at issue \*

Refer to the rights/principles in brief. Do not quote law or legal sources. Keep it short and punchy.

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State background facts (with dates) about the victim, including previous incidents. \* This is to set the scene and provide the context for the next section

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List in chronological order the facts and events relating to the current incident. Please include dates of each event. \*

Please cross reference each fact/event to the sources to be listed below

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Source no.1 \*

Provide web-link, and where possible state the name of source and the date on which the information was published or received

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|  |

Source no.2

Provide web-link, and where possible state the name of source and the date on which the information was published or received

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Other sources (please number them from no.3 onwards)

Provide web-link, and where possible state the name of source and the date on which the information was published or received

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What is the date of the most recent source of information that you have relied on? \* [dd/mm/yyyy]

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Do you think this case fits our mandate? \*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Definite no | 1 | 2 | 3 | 4 | Definite yes |

Mandate Checklist \*

Please tick the closest match

|  |  |
| --- | --- |
| The victim is a lawyer. |  |
| The victim is not a lawyer. (S)he does the work of a lawyer.  |  |
| Non-lawyer whose work assists a lawyer’s work or contributes to legal work. |  |
| This is a breach of a well-established principle of international law and/or is of wide-spread international concern. |  |
| This is a systemic and gross violation that undermines the justice system. |  |
| I no longer think that this case fits our mandate. |  |

Legal research: Please list the names of the treaties, declarations or other international instruments which may be relevant. If possible, include the Article no. of relevant provision. Do not quote the actual legal text.

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Have you checked that any treaties you refer to have been ratified and are in force? \* Please be aware of the difference between (i) soft law and treaties, and (ii) signature and ratification of treaties.

|  |  |  |
| --- | --- | --- |
|  | Yes |  |
|  | No |  |
|  | No treaties referred to |  |
|  | No - factual research only |  |

Addresses \*

Enter the name, title and address of the person(s) to whom any letter should be sent

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Enter names and addresses of people who should receive a copy of this letter \*

e.g. the name and address of the country’s ambassador/embassy in the UK

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